



Mrs I Sharp - Rector
Fraserburgh Academy
Dennyduff Road
Fraserburgh AB43 9NA
Telephone 01346 417400
fraserburgh.aca@aberdeenshire.gov.uk
www.fraserburgh.aberdeenshire.sch.uk

Dear Parent, Carer and Learner

S4, S5 and S6 Tracking report 2

Today, Tuesday 28 Nov 2023, we have released your child's second tracking report for session 2023/24, this report being compiled by their class teachers reporting on current progress in their school subjects.

This digital tracking report has been issued and can be accessed through **ParentsPortal** and is the second of four such tracking reports to be issued by school this year, the final report being issued in April 2024 which will show SQA Estimate grades where appropriate.

For those parents and carers not signed up to the **ParentsPortal**, we will send an electronic copy of the report to your registered email address – **there will be no paper copies issued to learners.**

Details of how to register for ParentsPortal for future reports can be found on the school social media sites.

This second report gives an indication of current progress in each course and shows an aspirational **Target grade** for the subject as well as the current **Working at grade**, as well as an indication of behaviour, effort, and homework completion (if appropriate)

Our Working at grades are based not solely on formal assessments but also teacher judgement on observed class work, homework's, oral answers etc. and reflects staff's professional opinion based on current progress and as a reflection of current course coverage which at this time is approx. half of the overall course.

Therefore, the current working at grade is not to be taken as wholly representative of what the final SQA estimate grade will be but is an accurate reflection of progress for the coursework completed to this point.

Future reports will be issued at the flowing times and will indicate course progress at that time.

Tracking Report 1	Issued 09 Oct 2023	Already Issued
Tracking Report 2	Due to be issued w/c	27.11.2023
Tracking Report 3	Due to be issued w/c	22.01.2024
Tracking Report 4 and SQA Estimates	Due to be issued w/c	15.04.2024

School Subjects

This year we have embarked on our new Growth Curriculum, and we have many new courses and combinations of courses available for our learners, therefore should you wish to check what courses your child is studying, then this information can be found on the report in the two left hand columns – should you wish further information on this please contact your child's Guidance teacher.

Working at Grades

Working at Grades at National 5, Higher and Advanced Higher of 1 – 7, indicate currently on track for an award, with a working at grade of 8 indicating a fail but that the mark was generally within 5% of an award level and a working at grade of a 9 indicating any mark between 0 and notionally 34%.

For any learner studying ungraded courses such as Unit only courses, National Progression Awards, National 1, 2, 3 or 4 level - a grade of 6 indicates that they are on track to pass and a grade 9 indicates that at present significant improvement is required to pass the course.

This information is intended to support you and your child in discussions around current performance in school and to consider next steps to maintain or improve progress within subjects.

With more course work having been completed, it is possible that your child's Working at grade may have changed from the October report, and in some instances, it may change significantly – this will be due to staff having more evidence of coursework and perhaps a change in focus within the course in different topics having now been covered.

Change of Presentation

After consideration of current performance, a small number of learners may not be in the appropriate subject and/or level for them. We recognise that learners pick subjects for many different reasons, but if in our professional opinion a learner is misplaced in a subject or level then we may propose a change of presentation for them.

If this is the case, then our Guidance team will contact home, either by telephone call or email and we will also discuss the situation with the learners concerned. We will advise what our recommendation will be, which in our opinion will give the best chance of success for the learner moving forward.

Potential Certificate Errors

A reminder for our learners, that if you consider there to be an error on your 2023 SQA certificate or there are qualifications or unit passes not on your 2023 SQA certificate that you expected to see, then please get in touch with the school as soon as possible as if you delay this then there is the possibility that your qualification will be lost.

As a school we only retain the physical evidence of your coursework for a limited period, this is normal practice and evidence is retained within approved SQA timelines, therefore if you delay any query about a missing qualification and we receive your query after the approved destruction date of coursework then the SQA will not accept any retrospective request to process the award as we will not have the actual physical papers for Quality assurance purposes.

Generative Artificial Intelligence

As we have now reached the stage where many subjects have started SQA coursework research and folio writing etc, again it is worth advising parents and carers and reminding our learners about the use of Generative Artificial Intelligence.

For SQA purposes, learners are not permitted to use Artificial Intelligence (AI) tools to create work that is then submitted as their own and are not allowed to include input from AI tools as a reference or as a referenced source.

Both school and the SQA routinely use plagiarism and AI detection checkers and if work is submitted that has used AI, then the learner does face the possibility of their work being cancelled and a potential SQA malpractice investigation.

Your National Qualifications 2023/24

Over the course of this week and next, learners will be issued with a paper copy of the SQA booklet 'Your National Qualifications', this booklet detailing many aspects of SQA assessments and qualifications for 2023/24 as well as advising them of their responsibilities in exams and when completing coursework.

All assessment and coursework conditions are covered within school, but I include a link for this booklet here and ask that you discuss this with your child to ensure they are fully aware of SQA processes and their own responsibilities, especially regarding the use of Generative Artificial Intelligence.

[Your National Qualifications \(sqa.org.uk\)](https://www.sqa.org.uk)

Attendance / Lates

This report includes details of attendance and lates. We would ask for your support in flagging up any inconsistencies you may note on your own child's report.

Study and Help clubs and other Study Resources

Faculties and subjects advertise their study and support sessions through social media, Faculty displays and on school display screens and I would advise learners to check these outlets as well as asking class teachers for information as to when support sessions are scheduled.

Should you wish to discuss any issues contained within this letter then please do not hesitate to contact myself or your child's Guidance teacher here at the Academy.

We thank you for your continued support of all our learners.

Yours sincerely

Kevin Buchan

Mr K Buchan
Depute Head Teacher – SQA coordinator
Fraserburgh Academy
28 Nov 2023

